Artist Name

Artist Address

Artist Email

Today’s Date

School Name

School Contact Name

School Address

School Contact Email

Dear ArtStarts in Schools,

This letter of intent confirms that the ARTIST(s) and SCHOOL are committed to completing the PROJECT TITLE by the end of the 2021-22 School Year. We have already received the grant funds from ArtStarts for this project.

If we are unable to complete the project by June 30th 2022, the SCHOOL will pay the ARTIST(s) the compensation originally agreed upon for this project and the contract will be considered complete.

By the end of the 2021-22 School Year we will have:

1. Brought the artist in for an arts-based activity with students which aligns with the originally proposed project
2. Paid the artists for their time and expertise on the project
3. Completed the Final Report Form for this project

[Explain in 2-3 sentences how the project is changing from the original proposal]

Sincerely,

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Artist Name Artist Signature Date

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School Contact Name School Contact Signature Date

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Additional Artist Name Additional Artist Signature Date

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Additional Artist Name Additional Artist Signature Date

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Additional Artist Name Additional Artist Signature Date