

AIC Grant Application 2020-2021

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APPLICATION FORM for both COVID Relief Grant Intake and regular AIC Grant Intake 1 2020-21 school year

COVID Relief Applications due by: Tuesday, July 7 2020
AIC Grant Applications due by: Tuesday, September 29 2020

TYPE ALL ANSWERS AND SIGN DIGITALLY THROUGH THIS ONLINE FORM
You can save and continue your application form by using your login information below

IMPORTANT! Please read AIC Guidelines and Frequently Asked Questions before completing this application form. You can download the AIC Guidelines from artstarts.com/aic and view the FAQ at the bottom of the webpage.

Grant Request Number

APPLICANT INFORMATION

Applicant First Name:

Applicant Last Name:

Title/Position:

 ▼

Applicant Phone**Applicant Email****SECTION A - APPLICATION INFORMATION**

Information provided in this section will be used to determine your application's eligibility. Applications not meeting the Eligibility Criteria will not be reviewed by the jury. Please note that if your grant application is successful, information from this section will be displayed on the ArtStarts website.

Official School Name**Project Title**

(max 60 characters with spaces)

Below values are estimates and will be confirmed in the grant agreement, should your application be successful

of Participating Teachers: *

of Participating Students: *

Project Start Date: *

(For COVID relief intake, projects must start in September-November 2020. Regular intake projects can start any time in 2020-21 school year)

Project End Date: *

(must end by June 2021)

Participating Grade Levels: *

- | | |
|----------------------------|-----------------------------|
| <input type="checkbox"/> K | <input type="checkbox"/> 7 |
| <input type="checkbox"/> 1 | <input type="checkbox"/> 8 |
| <input type="checkbox"/> 2 | <input type="checkbox"/> 9 |
| <input type="checkbox"/> 3 | <input type="checkbox"/> 10 |
| <input type="checkbox"/> 4 | <input type="checkbox"/> 11 |
| <input type="checkbox"/> 5 | <input type="checkbox"/> 12 |
| <input type="checkbox"/> 6 | |

of Volunteers: ***Other Schools Involved:**

School Name

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SECTION B - PROJECT COLLABORATORS

Artist(s)

Confirm that all participating artists are BC-based and meet the definition of professional artist (see page 1 of the AIC Grant Application Guidelines). If you have questions about whether the artist(s) meet the definition, please contact ArtStarts.

1. If they are on the [ArtStarts Artists in the Classroom Directory](#) (AICD) or [Artists on Tour Directory](#) (AOTD), please select them from the dropdown list. They will receive an email with the application upon submission.
2. If they are not on either directory, input their information below, including their artistic discipline, CV and email address. Remember that they must be a BC-based professional artist (click the arrow to see the definition).

☒ **ArtStarts Artists on either the Artists in the Classroom or Artists on Tour Directory**

Artist Name

Directory



*

[Add another response](#)

The directory artist(s) will receive an email notification that they have been listed on this application along with a copy of the complete application upon submission.

☒ **Artist not on ArtStarts Directory**

If the artist you are working with is not on an ArtStarts Directory, please input their information below and attach their CV or a link to their CV:

Artist First Name	Last Name	Email Address	Discipline	BC Based Professional	Link to Artist Website	Attach CV?	Artist CV Upload
<input type="text"/>	<input type="text"/>	<input type="text"/>	Please select	Please select	<input type="text"/>	<input type="checkbox"/>	

[Add another response](#)

The non-directory artist(s) will receive an email notification that they have been listed on this application along with a copy of the complete application upon submission. This email will also contain an optional survey about them and their creative practice. If the artist does not have an email address, please add the email address of someone who can contact them.

Teachers and Collaborator(s)

New this year, we are also asking for information on all meaningful collaborators to the project. This includes anyone who is not an artist who will be contributing to the decision making, planning, execution, and direction of the project.

1. Examples of collaborators include: Classroom Teachers, Administrators, Elders, Traditional Knowledge Keepers, Aboriginal Support Workers, community members who provide knowledge or expertise that is not arts based, etc.
2. If you have the whole school working on the project, please list any teacher who is not in the planning process as one line (ie: Teachers from Divisions 1-10 - Classroom teachers - yes instead of initials)
3. Please ensure all collaborators listed receive a copy of the grant application so that they know what they will be working on! This is to increase accountability for all project participants.

First Name	Last Name	Role	Other Role	Email Address
<input type="text"/>	<input type="text"/>	Please select		<input type="text"/>

[Add another response](#)

The teachers and collaborators listed will receive a copy of the complete application upon submission. If the collaborator does not have an email address, please add the email address of someone who can contact them. If this is all the teachers in the school, please use a group mail list or the email of one person who can forward the grant application to all involved

Do you give ArtStarts permission to share the results of this grant application, including jury feedback with all project collaborators including all artists and school representatives, if they request this information (Yes/No)? *

- ☐ Yes
- ☐ No

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SECTION C - PROPOSED BUDGET

All applications must include a detailed and balanced budget that includes a clear breakdown of all expenses and revenues associated with the project. Refer to the Grant Application Guidelines for details on eligible and ineligible expenses.

EXPENSES

ELIGIBLE EXPENSES

List all project expenses that are eligible for AIC funding. The funding you apply for may not cover all of these costs but anything that is eligible for funding should go in this section.

Expense Type

Please select... ▼

Explanation/Notes

Cost

\$

[Add another response](#)

Total**Eligible Expenses:**

\$ 0.00

OTHER PROJECT EXPENSES

List all project expenses that are ineligible for AIC funding but will be covered by the community contribution. These expenses cannot be covered by AIC funding but can be part of your overall project budget.

Expense Type

Please select... ▼

Explanation/Notes**Cost**\$ [Add another response](#)**Total Other Expenses:**

\$ 0.00

Total Expenses:

\$ 0.00

REVENUES**Small Scale Projects:**

- Small Scale Projects are grants for up to \$3,500 to bring an artist into the school to work with young people on a project. Please see the Grant Guidelines to read more about Small Scale Projects.
- Small scale applications are due September 29 2020

Large Scale Projects:

Large Scale Projects can apply for up to \$10,000 of funding. Some common characteristics of a Large Scale Project are:

- Large scale projects unfold over an extended period of time, involve multiple artists or engage the entire school. Large scale projects show high levels of innovation and creativity, and deeply impact learning beyond the life of the project.
- A limited number of large scale grants are awarded per intake.

- Large scale grant recipients will be required to document the process and provide regular updates throughout the project. Specifics will be provided at the time of the Grant Agreement.
- Large scale applications are due September 29 2020

COVID Relief Intake:

- The COVID Relief Intake will disburse \$100,000 to projects with a maximum grant amount of \$5,000. This will expedite the decision-making process so we can get decisions back to applicants before the school year starts.
- All projects that apply for the COVID Relief Intake must be planned to happen via distance in some way. Please read the guidelines for more details.
- All COVID Relief projects must be planned to start September-November 2020 and may end any time during the 2020-21 school year
- If you did not start out applying for the COVID Relief intake, please do not select this grant size option without emailing aic@artstarts.com first to confirm
- COVID relief applications are due July 7 2020

Grant Size *

- ☐ I would like to apply for a Small Scale Grant up to \$3,500
- ☐ I would like to apply for a Large Scale Grant up to \$10,000
- ☐ I would like to apply for a Covid Relief Intake Grant up to \$5,000

AIC Grant Request - AIC Grant Request - covers eligible expenses up to 70% of the TOTAL budget (eligible and ineligible expenses combined). FNSA Schools may apply for up to 100% of total expenses. This field calculates the maximum eligible amount you can apply for. If you need to reduce the grant amount you are applying for you can do so by increasing the amount of money covered by the community contributions below. See the fields under community contributions to see the total budget and grant amounts.

\$ 0

Community Contributions

Projects happen with the support of your school community to help cover the costs not covered by the AIC Grant. Please list the sources of community contribution. If there is an In-Kind contribution of goods or services, please make sure to estimate a dollar value and be sure that the expense is noted in expenses for the same dollar value. If you need to reduce the total grant amount you are applying for, please input the corresponding funding in this section.

Revenue Type

Please select...

**Explanation/Notes****Cost**

\$

[Add another response](#)

These fields calculate your final grant amount. They may change based on what you input for community contributions. Pay attention to "Recalculated Grant Allotment" to make sure your grant amount is correct. You will not be able to submit your grant until the "Balance" field shows \$0.00 meaning that you have the same amount of revenues as expenses.

Total Community Contributions:

\$ 0.00

Total Estimated Revenues:

\$ 0.00

Expenses:

\$ 0.00

Expenses:

\$ 0.00

Recalculated Grant Allotment (based on Revenues and Expenses):

\$ 0.00

Final Revenue:

\$ 0.00

Balance (Final Revenue - Total Expenses):

\$ 0.00

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SECTION D - PROJECT INFORMATION

Before answering these questions, be sure to read the details of the Assessment Criteria and Considering Cultural Context sections in the Grant Application Guidelines.

Summarize your project and state its focus:

Summary:

max 200 words

Why this project in this time, place, and context? Successful projects happen in context. Please tell us about the rationale behind choosing this project for these students, including the inquiry questions and learning outcomes.

max 200 words

Project Scope (10%)

Clarity and detail used to describe the project including:

- Clear articulation and focus of the project
- Feasibility of budget (see Section C) and proposed timeframe
- Fair compensation for artists, knowledge keepers and elders
- Defined roles and expectations of artist and educator
- Evidence of community support (e.g. PAC, community organizations, school district, etc.)
- **For COVID Relief Intake: Projects MUST be planned to take place via distance following school and government guidelines**
- **For regular intake: Projects should have a plan to take place in person and via distance following school and government guidelines**

Provide the work plan and timeframe for planning, executing, and evaluating the project.

max 200 words

Describe the role of the artist(s) and the role of the educator(s) in supporting this project. How have you worked together to develop this application? Please also describe any consultation with subject matter experts for the project including Elders, Knowledge Keepers, parents, or other experts, especially if there is cultural content from a marginalized or underrepresented community.

max 200 words

Artistic Quality (40%)

Describe the artistic process and outcomes, including:

- Clarity, depth, and quality of process and concept of project
- Creativity of project
- Demonstrated innovation or risk-taking
- Evidence of appropriate, contextualized use of cultural or community themes used in the artistic process
- Reciprocal relationships established with experts from the community when learning about culturally-specific contexts.

max 350 words

Artistic Disciplines Involved (select all that apply):

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Dance | <input type="checkbox"/> Storytelling |
| <input type="checkbox"/> Film/Video | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Interdisciplinary | <input type="checkbox"/> Visual Arts |
| <input type="checkbox"/> Music | <input type="checkbox"/> Writing |

Student Engagement (30%)

Describe how the students are directly involved throughout the project, including:

- Level of hands-on contact time
- Consideration of cultural safety issues
- Student input throughout creative process
- Opportunities to communicate ideas, insights and point of view
- Opportunities to collaborate with peers and broader community

max 350 words

Curricular Connections (20%)

Identify opportunities for curricular connections and the ways these will be explored, including:

- Identified curricular opportunities
- Relevancy and depth of learning
- Rationale for chosen curriculum topics
- How the project connects with the overall themes or big ideas in the classroom or school

max 350 words

Subject Areas Involved (select all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Applied Skills (Business, Home Economics, Technology, etc) | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Arts Education (Dance, Drama, Music, Visual Arts, etc) | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Career Education | <input type="checkbox"/> Sciences (Biology, Chemistry, Earth Sciences, etc) |
| <input type="checkbox"/> English Language Arts | <input type="checkbox"/> Languages |
| <input checked="" type="checkbox"/> Français langue première | <input type="checkbox"/> French Immersion Language Arts |
| <input type="checkbox"/> Other - fill-in | <input type="checkbox"/> Social Studies (BC First Nations Studies, Civic Studies, Geography, History, Law, Social Justice, etc) |

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SECTION E - CONDITIONS FOR FUNDING

Submitted By

☐ **By submitting below and signing, the applicant agrees to do the following if the application is successful:**

- Inform ArtStarts if there is a change in project description, coordinator or artists;
- Use the funds only for the project as approved by ArtStarts;
- Maintain the financial split between grant (70%) and other contribution (30%) and return any unused grant funds to ArtStarts (unless your school is part of the FNSA and is receiving 100% coverage);
- Ensure that the artist(s) working on the project are compliant with the Criminal Records Review Act of the Province of British Columbia;
- Inform ArtStarts of any final performances or events, document the process of the project, and understand ArtStarts may ask to arrange a time for a site visit of the project;
- Complete the project before the end of the 2020-21 school year;
- Submit a final report and at least three images (300dpi quality) within 30 days of project completion and no later than June 25, 2021; and
- Acknowledge ArtStarts in Schools and the funders in all communication and promotional material pertaining to the project.

Full Name *

Email Address *

Upon clicking submit below you will be redirected to an e-signature page to formally sign off.

Additional Signer

School/School District Representative

Please provide details below of the person who is responsible for managing the grant funds and corresponding budget. A copy of this application for sign off will be sent to for their authorization upon your submission. This could be the Principal, Vice Principal, Superintendent, etc.

- ☐ I hereby acknowledge that by signing below, the school agrees to do the following if the application is successful: administer the funds (including contracting with the artists and paying for supplies); use the funds only for the project as submitted to ArtStarts; maintain the funding split between grant (70%) and community contribution (30%) (unless your school is part of the FNSA and is receiving 100% coverage); and report on the financials at the end of the project.

First Name ***Last Name *****Email Address *****Title ***

If your application is complete please submit using the button below, otherwise please use the link on the right to save your progress and complete at a later date.

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